



**DRAFT MINUTES
PARKS AND RECREATION COMMISSION
MAY 31, 2006**

The Sunnyvale Parks and Recreation Commission adjourned from 6 p.m. Recommended FY 2006/2007 Budget Study Session held in City Hall, West Conference Room, and met in regular session in the Council Chambers, 456 W. Olive Avenue, Sunnyvale, CA at 7 p.m. with Chairperson Lawson presiding.

SALUTE TO THE FLAG

ROLL CALL

Commissioners Present: Chairperson Robert Lawson
Vice Chairperson Robert Locke
Commissioner Howard Chuck
Commissioner Bob Kinder
Commissioner Richard Oliver

Staff Present: David Lewis, Director of Parks and Recreation
Cathy Merrill, Assistant to the Director
Curtis Black, Parks Superintendent
Nancy Bolgard Steward, Recreation Superintendent

PUBLIC ANNOUNCEMENTS

None

CONSENT CALENDAR

1.A. Approval of Draft Minutes from Regular Meeting of May 10, 2006

Vice Chairperson Locke moved, Commissioner Kinder seconded, to approve the May 10, 2006, Parks and Recreation Commission minutes. The motion carried 5-0.

STAFF RESPONSES TO PRIOR PUBLIC COMMENTS

None

PUBLIC COMMENTS

None

PUBLIC HEARINGS/GENERAL BUSINESS

2. Recommended FY 2006/2007 Budget and Resource Allocation Plan

Chairperson Lawson said the Commission had just adjourned from the Recommended FY 06/07 Budget Study Session, and he opened agenda item No. 2 with questions for staff regarding the proposed budget.

Commissioner Kinder suggested that, in the future, the Commission meet for the Recommended Budget Study Session one week prior to the meeting in which they make a recommendation on the budget so Commissioners have more time to review and assimilate the budget material.

Staff answered Commissioner Kinder's questions regarding golf fees, number of golf rounds, revenue from golf course restaurants, San Antonio Park restrooms, Fremont Pool subsidy, and fee waivers.

Staff answered Commissioner Oliver's questions regarding Budget Supplement No. 5, Case Management for Seniors. Recreation Supervisor Steward clarified that, if approved, expectations are that the City will serve one-half the number of people that Sunnyvale Community Services was able to fund due to one-half the amount of resources.

Staff answered Commissioner Locke's questions regarding the 'Fun on the Run' program, Swirsky Fund, consideration of reserve funds to cover the fee waiver program, and measures and performance levels.

Staff answered Commissioner Chuck's question regarding the 'Fun on the Run' program.

Chairperson Lawson commented on the fee waiver program and questions were answered.

Chairperson Lawson noted a problem with some reports coming to the Commission with staff's alternatives already set. He would like more opportunity to provide Commission's ideas while the report is being developed. Then staff can consider Commission's ideas and provide response. Recreation Steward explained staff is not obligated to put Commissioner's suggestions in the reports to Council. She emphasized that the Commission's role is to respond to the report before them and make a recommendation to Council. Chairperson Lawson asked why staff could not include a Commissioner's recommendation or suggestion. Director Lewis explained that these are staff reports to Council, and the Commission's majority-approved recommendation is what is added to the report before it goes to Council. Chairperson Lawson suggested that if staff makes a recommendation that is different from the ideas

of the Commission, it may be worthwhile to note the ideas from the Commission, even if staff does not agree.

Chairperson Lawson questioned the legality of using the Park Dedication Fund for infrastructure improvements to existing parks and not to develop new parks.

Chairperson Lawson inquired about the plan for the new sports complex, and Director Lewis responded that this year staff is going to study parks and parks' amenities to determine what is needed for possible action in the FY 07/08 Projects Budget.

Staff answered questions about the status of the Morse Avenue site which is currently on the unfunded list.

Chairperson Lawson opened the Public Hearing. There were no appearances and the Public Hearing was closed.

Chairperson Lawson called for a motion and a second and said that Commissioners can then make motions to amend, if so desired.

Commissioner Oliver moved, Commissioner Locke seconded, to recommend that Council approve the Recommended FY 2006/2007 Budget and Resource Allocation Plan as it relates to the Parks and Recreation Department and under the purview of the Parks and Recreation Commission.

Chairperson Lawson moved, Commissioner Oliver seconded, to amend the recommendation to defer the park dedication monies until the Park Resource Allocation Project is completed.

Chairperson Lawson spoke to his motion and said he would like Council to study the legal and practical consequences of using the park dedication funds for infrastructure projects and for anything other than developing new parks.

The amended motion failed 2-3 (Commissioners Chuck, Kinder and Locke dissented.)

The original motion was restated.

Commissioner Oliver moved, Commissioner Locke seconded, to recommend that Council approve the Recommended FY 2006/2007 Budget and Resource Allocation Plan as it relates to the Parks and Recreation Department and under the purview of the Parks and Recreation Commission. The motion carried 5-0.

Chairperson Lawson moved, Commissioner Oliver seconded, to add a study issue regarding the use of park dedication monies and study issue to be ranked in 2006 for study in 2007.

Chairperson Lawson spoke to his motion and explained why it is important to be sure of the legal requirements and use of park dedication monies.

The motion failed 2-2 (Commissioners Chuck and Kinder dissented with Commissioner Locke abstaining).

Commissioner Locke said he believes the issue came to the Commission last year and also came through the City Manager to Council since the park dedication fees are already approved for infrastructure projects. Commissioner Kinder noted he is comfortable with the City Attorney reviewing the use of park dedication funds.

Commissioner Kinder thanked staff for answering Commissioners' questions.

3. City Council Meeting Protocol

Chairperson Lawson sent an email to other Commissioners suggesting a change to the Council meeting process. He proposed that when staff completes their presentation on a Report to Council and answers questions, the staff member would then introduce the Commissioner who is there to provide the Commission's recommendation. This would replace the current process of a Commissioner being called to the podium by the Mayor under the "Public Hearing" section of the agenda.

Assistant to the Director Merrill said the City Clerk confirmed that the flow of the meeting remains at the discretion of the Mayor. A suggestion to the Mayor regarding this proposed change would be in order if the Commissioners so desired.

Director Lewis and Assistant to the Director Merrill said Parks and Recreation staff will continue the practice of acknowledging the presence of a Commissioner at the end of staff's presentation.

NON-AGENDA ITEMS AND COMMENTS

COMMISSION

Commissioner Oliver requested to be excused from the July 12, 2006, Commission meeting.

Commissioners voted to excuse Commissioner Oliver's absence at the Commission meeting on July 12, 2006. The motion carried 4-0 (Commissioner Oliver abstained).

STAFF

Commissioners will notify staff of their availability to attend the June 20, 2006, Council meeting to accept the "July is Parks and Recreation Month Proclamation" as the Special Order of the Day (SOD).

Commissioners will notify staff of their availability to attend the mandated ethics training.

INFORMATION ONLY ITEMS

- Staff Liaison Written Report
- Miscellaneous Items of Interest

ADJOURNMENT at 9 p.m.

Chairperson Lawson adjourned the meeting at 9 p.m.

Respectfully submitted,

Cathy E. Merrill
Assistant to the Director
Parks and Recreation Department

Reviewed by,

David A. Lewis
Director
Parks and Recreation Department

ks



DRAFT MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES JUNE 5, 2006

The Board of Library Trustees met in regular session in Council Chambers, 650 West Olive Avenue at 7:04 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Boardmember John Lilly
Boardmember Kathy Meagher
Boardmember Tom Flaherty

ABSENT: Vice Chair Roland Wanigatunga (excused)

STAFF PRESENT: Deborah L. Barrow, Director of Libraries
Sandra Barajas, Recording Secretary
Susan Denniston, Administrative Librarian

SCHEDULED PRESENTATION: None

PUBLIC ANNOUNCEMENTS: Library Director Deborah Barrow expressed her appreciation to Tom Flaherty for his service on the Board during 2002 - 2006.

CONSENT CALENDAR:

- 1.A) Approval of Draft Minutes of 5/1/06
- 1.B) Approval of Agenda

Boardmember Lilly moved, and Boardmember Meagher seconded, approval of Items 1.A and 1.B as presented. Motion carried unanimously.

CITIZENS TO BE HEARD: None.

PUBLIC HEARINGS/GENERAL BUSINESS:

- 2. Draft Report to Council (RTC): Status of Internet Access Delivery at the Library – Study Issue:
Administrative Librarian Susan Denniston provided the Board with a brief overview of the draft RTC regarding Internet Access at the Library. Discussion ensued regarding the number of Internet computers available, adding more Internet computers, Metro-Fi, Circulation of E-books, filtering, types of software available, software being offered, and Internet users. Boardmembers emphasized the need for wireless technology in the Library

and mentioned that the Library needs a strategy or plan to be more forward in providing information technology to meet users' needs. The direction of technology today and in the future should be considered carefully for implementation in the library.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Lilly moved, and Boardmember Meagher seconded, to recommend to Council Alternative 1 which accepts the Study Issue and Council take no further action.

Chair Griffith made a friendly amendment that Council approve Alternative 1. The Board feels that this report is an accurate representation of the current state of Library Internet access. The Board encourages that Council support library staff in aggressively developing a proactive technology strategy for today's library and the Library of the Future. Boardmember Lilly agreed to the friendly amendment. Motion carried unanimously.

3. Budget Review:

Director Barrow provided the Board with an overview of the recommended Library budget. Discussion ensued regarding the Library Budget Supplement, the Board expressed strong support for the proposed removal of the Feature Film DVD Rental Fee. Also discussed were Program 610 SDPs and activities, the Public Library Fund revenue, the Fines and Fees schedule, and Sc[i]³.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Lilly moved, and Boardmember Meagher seconded, to recommend that Council approve the Library budget as presented.

4. RFP for Sunnyvale Library of the Future:

Director Barrow informed the Board that work has begun in preparing the Request for Proposal regarding the Library of the Future. She provided an overview of the "scope of work" which will be included in the RFP. Components of the report may include: plan of service, building program, and needs assessment. The conceptual plan will be separate. Director Barrow also mentioned that a steering committee may need to be developed for the project.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

5. Ethics Training for Boardmembers:

Director Barrow informed the Board that the Governor signed Assembly Bill No. 1234 which mandates two hours of ethics training for local agency officials in service as of January 2006. Boardmembers indicated they would attend the June 27 training session.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

NON-AGENDA ITEMS AND COMMENTS

- BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

Chair Griffith acknowledged that he received a letter from a patron regarding Cell Phone Use at the Library.

Chair Griffith acknowledged a letter from "The Book Project" thanking Trustees, Sunnyvale Library, and the Friends for the contributions made to their organization.

Chair Griffith informed Boardmembers that he will be participating in the June 24 Friends Book Sale. He also stated that he has begun collaborating with Recreation Supervisor Patricia Lord in efforts to promote Library services at a Senior Center event. Boardmember Lilly and Meagher expressed their interest in participating.

- STAFF ORAL COMMENTS

Director Barrow noted the following:

- Link+ will require an additional \$4,000 cost per year to cover the Innovative Interfaces fee to manage the system.
- Implementation of the Internet Scheduling Software on-going with efforts to correct problems.
- One full-time and two part-time librarians have been hired and will begin their employment over the next month.
- Library staff is compiling Non-Routines for FY 2006/2007.
- The Adult Reference Desk was removed on Monday, May 22 and a newly designed one was installed. Adult Services staff are happy with the new desk, it is better ergonomically and it frees up space.
- Next Board meeting is scheduled for Monday, July 10 in the Library Program Room.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT: 9:04 p.m.

Respectfully submitted,

Deborah L. Barrow
Library Director

PLANNING COMMISSION MINUTES OF MAY 22, 2006**Review of Planning Division Budget: Fiscal Year 2006-2007 and 2007-2008 Budget**

Trudi Ryan, Planning Officer, said a copy of the proposed budget was provided in the Planning Commission packet. She commented that this budget was restructured from last year, but that the hours are the same. She said the 2006-2007 budget is essentially the same budget as the recently modified 2005-2006 budget with some very minor changes. Ms. Ryan said that staff tried to look at the costs for services and keep them steady based on our experience. She said there are a couple of new activities under the service delivery plan 24203, the Land Use Planning Program Support, and one of the new items is to support the Planning Commission, activity 242300. Ms. Ryan said the budget for supporting the Planning Commission was a best guess based on the number of hours spent at meetings, preparing packets, processing mail, minutes, etc. for items where hours cannot be attributed to another activity. She said she figured about 777 hours for next year and that she will be watching the activity closely over the next few years and will adjust the hours as needed. She said that all of the Planning Division activities are now in three programs: Community Planning which is about 37% of the budget; Development Services which is about 60%; and 3% in the Economic Development program. She said the hours and costs include, rent, supplies, membership fees, and staff and commission training. She said the total numbers and dollars are similar to this past year's experience. Ms. Ryan said the Planning Commission is to make comment on this budget and then forward it to the formal budget transmittal for the Council to take action on the budget in June, 2006.

Chair Hungerford opened the public hearing.

Comm. Klein asked staff how the hours for supporting the Planning Commission were determined. Ms. Ryan said it was a guess based on what she has observed over time, and covers items that are support to Planning Commission, but cannot be attributed to a permit or other activity.

Comm. Simons asked how many years it has been since the policy has been in place that every Planning Commissioner should attend a conference or workshop every year. Ms. Ryan said it has been over 17 years since the policy, and that in the past few years budgetary constraints have not allowed for all Commissioners to go to a training every year. She said there was a suggestion that the Council should revisit the policy for all Boards and Commissions. She said the policy is currently for all Boards and Commissions and that the Planning Commissioners should attend two trainings a year. Comm. Simons said he found the training very valuable when there was funding. He said he would like to see this

communicated as the Planning Commission is involved in decisions that cost a great deal of money and that the training is a good investment. He said the cost of the training is minimal compared to what a liability could cost the City. Ms. Ryan said this information will be forwarded to the Council. Ms. Ryan said that the approximate total costs available for training and conferences for the entire Planning Commission is about \$3000 a year.

Comm. Klein agreed with Comm. Simons about the educational value and the building of the community within the Planning Commission. Comm. Klein said he would like to see the monies in the budget ahead of time for the Monterey Conference so that all the Planning Commissioners could attend together. He felt it would be better for the Commission to be able to attend as a group every other year rather than some of the Commissioners to attend each year.

Comm. Simons said he agrees that it would be good to attend together but that he would like to see the full original goal of the policy allowing two trainings a year for each Commissioner pursued.

Chair Hungerford asked about the concept of "charge back." Ms. Ryan discussed that the different departments would charge activity codes in other departments or divisions with their activity codes if there was input being given or work being done for another department or division. She said with the upcoming budget, these activities will be tracked with codes within the divisions so they can be tracked more easily by management.

Ms. Ryan said that comments will be passed on for Council consideration in June, 2006.

No motion was made.



DRAFT MINUTES

SUNNYVALE HOUSING & HUMAN SERVICES COMMISSION APRIL 13, 2006

The Housing & Human Services Commission met in a regular session in Program Room A, Public Library, at 455 W. Olive Ave., Sunnyvale, Sunnyvale, CA 94086, on April 13, 2006 at 7:08 p.m. with Chairperson Chad Steward presiding.

ROLL CALL

Commission Members Present: Chair Chad Steward, Vice Chair James Callan, Commissioners Ann Andersen; Damon Kali; Charles Keeler; Patrick Meyering; Timothy Persyn, and Jana Seshadri

Commission Members Unexcused Absent: None

Commission Excused Absent: Commissioner Micki Falk

Staff: Annabel Yurutucu, Housing Officer and Alice Gamboa-Navas, Administrative Aide

PUBLIC ANNOUNCEMENTS

Jackie Kerry, Director of Cupertino Community Services Agency, gave an overview of the agency, its mission and accomplishments. She urged the Commission for continued support of the agency.

CONSENT CALENDAR

A. Approval of March 29, 2006 Draft Minutes

Commissioner Andersen made a motion to approve Draft Minutes of March 29, 2006 with modifications. Commissioner Kali seconded.

Motion carried 7-1 with Commissioner Seshadri abstain and Commissioner Falk absent.

B. Review of the Verbatim Excerpts of the February 22, 2006 Meeting

Staff explained that a review of the tape of February 22, 2006 meeting had been completed and noted that Chair Steward and Commissioner Meyering listened to the tape prior to the meeting. She further noted that the minutes of February 22, 2006 that were approved on March 29, 2006 were modified where appropriate and the amended minutes are submitted for review by the Commission.

Commissioner Persyn made a motion to approve the amended Minutes of February 22, 2006 as submitted by staff. Commissioner Seshadri seconded.

Motion carried 6-2 with Commissioners Kali and Meyering abstaining and Commissioner Falk absent.

CITIZENS TO BE HEARD

None

PUBLIC HEARINGS/GENERAL BUSINESS

A. Recommendations for City Council Consideration of the Draft Analysis of Impediments to Fair Housing Choice (To City Council on May 9, 2006)

Annabel Yurutucu, Housing Officer, emphasized the recommendations, assessments and activities included in the Draft Analysis of Impediments (AI) to Fair Housing Choice. She noted that the AI is a working document and a guide providing goals and activities over the next 3-5 years to further the City's goals of expanded Fair Housing Choice.

Staff responded to Commission's comments and questions on the following: the addition of the analysis of the more focused survey data in Sunnyvale; the funding for Project Sentinel in providing services assisting residents on fair housing; the job to housing ratio imbalance, and the promotion of homeownership.

Commissioner Persyn made a motion to recommend to City Council approval of the Draft Analysis of Impediments to Fair Housing Choice with Commission comments and recommendations. Commissioner Andersen seconded.

Commissioner Persyn commented that the recommendations indicated on Section 6 of the documents should be implemented.

No comments from the second.

Motion carried 8-0 with Commissioner Falk absent.

B. Recommendation for City Council Consideration on the Report to Council: Request for Budget Modification No. 22 to Refund \$111,761 of Disallowed Costs to the City's CDBG Line of Credit and to Appropriate an Equal Amount from the Line of Credit to Fund Public Works Projects 825130 Speed Radar Signs and 824061 In-Pavement Cross Walk Lights, Disencumber \$86,994 from the Neighborhood Support/Education Project, and Amendment of the Consolidated Plan Action Plans for FY 2003/2004, FY 2004/2005 and FY 2005/2006 (To City Council on May 9, 2006)

Annabel Yurutucu, Housing Officer, summarized the draft Report to Council, the history of the activities; the monitoring activities of the U.S. Housing and Urban Development (HUD), the allowed activities and the reasons for the proposed budget modification and amendments to the Consolidated Plans.

Staff responded to Commission questions regarding the fund transfers for certain activities, the reason for the ineligibility of the activities to receive CDBG funding; how the proposed projects deemed to be CDBG eligible, whether the disallowed funding could be appealed, and whether the proposed expenditures includes administrative costs.

Chair Steward read Commissioner Falk's comments expressing concerns about the areas surrounding Stockmeier Elementary, PACE Autistic Center and Montessori Nursery Schools regarding traffic congestion.

Commissioner Andersen made a motion to recommend to City Council approval of the proposed amendments to the Consolidated Action Plans for FY 2003/2004, FY 2004/2005 and FY 2005/2006 and Consolidated Annual Performance Evaluation Report (CAPER) as submitted by staff. Commissioner Kali seconded.

There were no comments from the maker and the second.

Vice Chair Callan commented that the budget modification is an excellent idea.

Motion carried 8-0 with Commissioner Falk absent.

C. Discussion and Recommendation for City Council Consideration of FY 2006/2007 Action Plan (To City Council on May 9, 2006)

Annabel Yurutucu, Housing Officer, summarized the Community Development Block Grant (CDBG) program budget, proposed allocation, the sources of program funds and the allowed activities for each funding source.

Staff responded to Commission questions regarding the source of the revolving loan funds, whether the funding changes every year; the other funds available such as HOME, whether these funds have the same rules and regulations and the source of the \$349,500 available funds for program administration.

Vice Chair Callan made a motion to recommend to City Council approval of the Action Plan FY 2006/2007 as submitted by staff. Commissioner Persyn seconded.

Vice Chair Callan commented that he finds staff explaining the funding sources and the process helpful.

No comments from the second.

Motion carried 8-0 with Commissioner Falk absent.

NON-AGENDA ITEMS AND COMMENTS

- Commissioners Oral Comments

Commissioner Persyn and Chair Steward reported that they attended the City Council meeting of April 11 and that they shared the Commission's opinion and reservations in regards to the Outside Group Funding Policy. They further reported that Councilmember Moylan offered a friendly amendment to direct human services agencies to come before the Housing and Human Services Commission first but it was not accepted.

On behalf of the Commission and staff, Chair Steward, extended sympathy to Commissioner Seshadri on the passing of her father and gave her a card.

- Staff Comments

Annabel Yurutucu, Housing Officer, reported that the Joint Study Session meeting with the City Council on May 2, 2006 has been cancelled and re-scheduled to June 13, 2006 at 5:30PM at the West Conference Room.

Staff further reported that due to the cancellation of the City Council Meeting of May 2, 2006, the Reports to Council (RTC) on the Analysis of Impediments to Fair Housing Choice, the Budget Modification and Amendments to the Consolidated Action Plans and the Action Plan for FY 2006/2007 has been rescheduled to May 9, 2006. Staff will e-mail to Commission the RTC as soon as it is available for distribution scheduled on May 5, 2006 after 5PM.

Ms. Yurutucu announced the National Fair Housing Symposium sponsored by Project Sentinel to be held on April 21, 2006 from 8AM to 1PM at the Community Center of Music and Arts in Mountain View. She encouraged the Commission to attend.

She also announced that the Section 8 Voucher Wait List will re-open on April 24-28, 2006. The Wait List has been closed since 1999. Instructions on how to be on the Wait List will be published on Sunday, April 16, 2006 at the Santa Clara County Housing Authority website: www.hacsc.org and also in the *San Jose Mercury News*. The opening announcement will also be published during the week of April 17 at the following publications: *Gilroy Dispatch*, *Palo Alto Weekly*, *Peninsula Community Newspapers*, *El Observador* and *the Vietnam Daily News*.

Ms. Yurutucu reminded the Commission of the Volunteers Recognition event on Tuesday, April 25, 2006 at the Senior Center from 5PM to 6:30PM.

Further, staff announced that the Fair Housing Week is on May 13 through 20th. The opening of the Moulton Plaza, a 66 new-housing unit project, is scheduled for this week.

In conclusion, staff noted that in the upcoming joint meeting with the City Council, the absence of major issues to be discussed, and the additional meetings conducted in the past few months, the Commission may consider canceling either the May or June meetings.

Commissioner Kali made a motion to cancel the next regularly scheduled meeting of May 24, 2006. Commissioner Seshadri seconded.

Motion carried 8-0 with Commissioner Falk absent.

INFORMATION ONLY ITEMS

None

ADJOURNMENT

Chair Steward adjourned the meeting at 8:52 PM.

Respectfully submitted,

Annabel Yurutucu
Housing Officer



MINUTES

SUNNYVALE BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

The Bicycle and Pedestrian Advisory Committee met in a special session at 7:00 p.m. on May 18, 2006 with Committee Chair Mayer presiding. The meeting was held in the West Conference Room, City Hall, 456 West Olive Avenue, Sunnyvale. A public input meeting for the Sunnyvale Bicycle Plan Update was also held as part of this meeting.

ROLL CALL

Members Present: Kevin Jackson
Ralph Durham
Andrea Stawitcke
Thomas Mayer
Cindy Cotton
Thomas Reuner
Gerald Gras

Members Absent: None

Staff Present: Dieckmann Cogill, Senior Transportation Planner

Visitors: John Ciccarelli
Mark Kaminsky
Rich Ober
Thomas Granvold

SCHEDULED PRESENTATION

The Draft 2006 Bicycle Plan Presentation was moved after Citizens to Be Heard at the request of the Chair.

PUBLIC ANNOUNCEMENTS

None

CONSENT CALENDAR

- 1.A) Approval of Draft Minutes from May 4, 2006
- 1.B) Approval of Agenda
- 1.C) Approval of 2006 Calendar

--

Motion – Jackson/Gras, Approval of the Consent Calendar items 1.B and 1.C

The motion carried unanimously

Jackson pulled Item 1A and requested that the word “boulevard” be changes to plural.

Motion – Jackson/Gras, Approval of the May 4, 2006 Minutes with amendment.

The motion carried unanimously

CITIZENS TO BE HEARD

Kaminsky reported to the committee that bicycle lanes are not swept regularly enough to keep them safe. He finds it safer to ride outside of the bike lane at times. He requested that the bike lanes be swept more often.

Granvold informed the committee that the right lane on Evelyn Avenue east of Fair Oaks Avenue is closed for storage of vehicles and construction equipment. He reported that this condition creates a more dangerous situation for bikes.

Ober reported that he likes to bike on the new Calabazas Creek Trail, but that he would like the City to look at a better way to cross Tasman Drive.

PUBLIC HEARINGS/GENERAL BUSINESS

2. Bike Plan Update

Cogill presented the staff report and described the details of the proposed 2006 Bicycle Plan. She then requested public input. The following is a list of comments received from the public and the committee:

- In the CIP break up Lakehaven into two sections at Silverlake.
- Regarding transit capacity for bicycles, add a policy that states that transit agencies should provide sufficient bicycle capacity to meet the demands.
- Include policy about encouraging biking throughout downtown and to downtown destinations.
- BP.B1 Strengthen the language for this policy.
- BP.B4 include the County in this policy
- Include a statement about replacing striping and pavement markings when needed.
- Include a statement about installing curb ramps in residential neighborhoods to facilitate young children biking to school.
- Strengthen language about the importance of regular street sweeping on bike lanes and routes.
- Strengthen language about construction zone safety.

- Remove the term “whenever feasible” from BP.B2a
- Include language about accommodating bicyclists on all streets in Sunnyvale.
- Encourage employer commute incentives.
- Encourage bike parking requirements in the Municipal Code.
- Add counts to BP.B6.
- Identify education channels to implement the education goals.
- Add action item for the enforcement of violations that discourage bicycling.
- Add statement to assure that debris from collisions is not swept into the bike lanes.
- BP.C5.A, remove the word cyclist.
- In the environment section, mention Baylands Park.
- Clarify the page 5 table.
- Emphasize the mode split in Moffett Park
- Include Wilcox High School in discussions about schools.

No formal action necessary.

3. Review of FY 06/07 Proposed Budget and Resource Allocation Plan and Schedule for Adoption

Staff gave a very brief overview of the budget as it pertains to the BPAC, informed the committee where they can find more detail about the proposed budget, and of the June 13, 2006 City Council Public Hearing.

No formal action necessary.

4. Bike to Work Day Debrief

Cogill presented statistics from the days events.

The committee recommended that stickers and sunscreen be provided next year at the energizer stations.

No formal action necessary.

NON-AGENDA ITEMS AND COMMENTS

- BPAC ORAL COMMENTS

Jackson stated that he believes that the Sharrow utility bill stuffers are misleading.

Reuner suggested that the BPAC application be made into a web form.

- STAFF ORAL COMMENTS

None

INFORMATION ONLY ITEMS

No comments

ADJOURNMENT

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

Dieckmann Cogill, Senior Transportation Planner
